

Shri Bhagwandas Todi College, Lachhmangarh (Sikar) Rajasthan



Annual Quality Assurance Report (AQAR) 2014-15

(NAAC Track ID: RJCON13016)

N.H.-11, Lachhmangarh (Sikar) Rajasthan

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राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Nagarbhavi, Bangalore - 560072 India

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The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2014-2015

1. Details of the Institution

1.1 Name of the Institution

Shri Bhagwandas Todi College

1.2 Address Line 1

Todi College Road

Address Line 2

Lachhmangarh

City/Town

District - Sikar

State

Rajasthan

Pin Code

332311

Institution e-mail address

sbdclax@yahoo.com

Contact Nos.

01573 - 222234

Name of the Head of the Institution:

Dr. Nagender Singh Nathawat

Tel. No. with STD Code:

01573 - 222089

Mobile:

9829042978

Name of the IQAC Co-ordinator:

Dr. Rana Pratap Singh

Mobile:

9414499004

IQAC e-mail address:

naaccosbdtclax@gmail.com

1.3 NAAC Track ID

RJCOGN13016

1.4 NAAC Executive Committee
No. & Date:

EC/41/103 Dated 10/02/2007

1.5 Website address:

www.todicollege.com

Web-link of the AQAR:

**www.todicollege.com/pdf/NAAC/A
QAR2014-15.pdf**

1.6 Accreditation Details

S. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	73.70	2007	Five Year
2	2nd Cycle	B	2.62	2014	Five Year

1.7 Date of Establishment of IQAC :

23/05/2007

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC.

i. **AQAR 2012-13 submitted to NAAC on 10-02-2015**

1.9 Institutional Status Institutional Status

University

State

Central

Deemed

Private

Affiliated College

Yes

No

Constituent College	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input type="checkbox"/>
Financial Status	Grant-in-aid	<input type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing	<input type="checkbox"/>	Totally Self-financing	<input checked="" type="checkbox"/>		

1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	<input type="text" value="....."/>								

1.11 Name of the Affiliating University (*for the Colleges*)

University of Rajasthan, Jaipur
--

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="checkbox"/>		
University with Potential for Excellence	<input type="checkbox"/>	UGC-CPE	<input type="checkbox"/>
DST Star Scheme	<input type="checkbox"/>	UGC-CE	<input type="checkbox"/>
UGC-Special Assistance Programme	<input type="checkbox"/>	DST-FIST	<input type="checkbox"/>
UGC-Innovative PG programmes	<input type="checkbox"/>	Any other (<i>Specify</i>)	<input type="checkbox"/>
UGC-COP Programmes	<input type="checkbox"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="09"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="04"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="--"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="15"/>
2.10 No. of IQAC meetings held	<input type="text" value="05"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="04"/> Faculty <input type="text" value="04"/>
	Non-Teaching Staff <input type="text" value="04"/> Students <input type="text" value="04"/> Alumni <input type="text" value="04"/> Others <input type="text" value="----"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text" value="-----"/>
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos.	<input type="text" value="NIL"/> International <input type="text"/> National <input type="text"/> State <input type="text"/> Institution Level <input type="text"/>
(ii) Themes	<input type="text"/>
2.14 Significant Activities and contributions made by IQAC	

IQAC is ensuring to meet out the suggestions put forth by PEER team in its NAAC Report.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ol style="list-style-type: none"> 1. To provide maximum teaching through ICT. 2. To promote teaching staff for involving more in research work and thereby improve their future academic Prospects. 3. To promote presentations or research papers in various streams. 4. To continue providing free ship to twenty economically weaker students. 5. To continue providing free ship to twenty outstanding sports persons. 	<p>All mentioned plan of actions were fulfilled.</p>

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Management provides free ship to 20 students belonging to economically weaker section of the society to 20 outstanding sports persons.
Management insisted that the quality of the teaching staff need to be enhanced.

Part – B

Criterion – I: Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	2	1	3	-
UG	3	-	3	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	3	-	-	3
Others	-	-	-	-
Total	8	1	6	3

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	NIL
Trimester	NIL
Annual	09

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Since M.Sc. Zoology couldn't be introduced during the session 2013-14 due to some technical reasons it has been introduced during the session 2014-15.

Criterion – II: Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	24	08	-	-	17

2.2 No. of permanent faculty with Ph.D. **04**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	24	NIL	-	-	-	-	-	-	25	NIL

2.4 No. of Guest and Visiting faculty and Temporary faculty **17** **NIL** **NIL**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars	NIL	02	NIL
Presented papers	NIL	02	NIL
Resource Persons	NIL	NIL	NIL

2.6 Innovative processes adopted by the institution in Teaching and Learning:

PPT Presentation, Oral teaching by the IIIrd year students in class.

2.7 Total No. of actual teaching days during this academic year **181**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions). **Term test in class**

2.9 No. of faculty members involved in curriculum Restructuring/ revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop. **06** ---- ----

2.10 Average percentage of attendance of students **81**

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Part III	90	NIL	3.07	63.07	33.84	72.22
B. Com Part III	56	NIL	2.17	43.47	54.34	82.14
B.Sc Part III	88	4.10	72.60	23.28	4.10	82.95
M.A.Final (Geography)	25	NIL	4.00	48.00	48.00	100
M.A.Final (English)	08	NIL	NIL	75.00	25.00	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

It monitors and supervises the Teaching & Learning processes

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	NIL
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	02
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	NIL
Others	NIL

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06	-	-	-
Technical Staff	02	-	-	-

Criterion – III: Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encourage the teachers for paper presentation in conferences and seminar. They also encourage them to write research paper and publish in ISSN Journals.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	06	NIL	NIL
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	01	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books
 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conference organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaboration International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
NIL	-----	-----	----	-----	---	----

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 1. One Day Blood Donation Camp was conducted by NSS.**
- 2. Swachcha Bharat Abhiyan was celebrated by both units of NSS.**
- 3. UNO Day & International Human Rights Day was organised by Department of Political Science**
- 4. NSS Volunteers participate in pulse polio eradication programme and plantation.**
- 5. The institution organises various activities through NSS, NCC, Cultural Committee, Women Wing, Essay and other Competition organizing Committee.**

Criterion – IV: Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	40.62 acres	-	-	50 acres
Class rooms	22	-	-	22
Laboratories	11	-	-	11
Seminar Halls	01	-	-	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	01	UGC Fund	01
Value of the equipment purchased during the year	-	1.58 Lakh	-	-
Others	-	CC TV Camera	-	-

4.2 Computerization of administration and library

About 15,000 books have been computerized and rest under process.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	30262	-	708	87,224	30973	-
Reference Books	7430	-	02	750	7430	-
e-Books	-	-	-	-	-	-
Journals	07	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	44	01	03	01	01	03	-	-
Added	00	-	-	-	-	-	-	One 5 mb ps Wi fi
Total	44	01	03	01	01	03	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

The institute has provided Wi-Fi facility in the entire college campus so that the staff members and students can avail the facility and upgrade themselves.

4.6 Amount spent on maintenance in lakhs :

i) ICT	20,190.00/-
ii) Campus Infrastructure and facilities	1,04,615.00/
iii) Equipments	5,150.00/-
iv) Others	1,33,261.00/
Total :	2,63,215.00/

Criterion – V: Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

All the activities and its documents are being constantly evaluated and improved every year.

5.2 Efforts made by the institution for tracking the progression

Different programmes are being organized according to the criteria's defined by the NAAC.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1114	125	NIL	NIL

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%	Women	No	%
	--	--		--	--

Last Year (2013-14)							This Year (2014-15)						
Gen	SC	ST	OBC	Minority	SBC	Total	Gen.	SC	ST	OBC	Minority	SBC	Total
316	111	03	628	01	00	1059	343	152	02	685	53	04	1239

Demand ratio **49.56** Dropout % **38.06**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Students are motivated for the preparation of National and State level Competitive examinations and they are also provided useful books.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	---	SET/SLET	---	GATE	---	CAT	---
IAS/IPS etc	---	State PSC	---	UPSC	---	Others	03

5.6 Details of student counselling and career guidance

Students are provided valuable suggestions for making their future bright. Students are provided good guidance for competitive exams by developing their educational qualities. Besides, their personal problems are also met out by Career Counselling Centre.

No. of students benefitted

NIL

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NIL

5.8 Details of gender sensitization programmes

NIL

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

74

National level

NIL

International level

NIL

No. of students participated in cultural events

State/ University level

NIL

National level

NIL

International level

NIL

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

12

National level

NIL

International level

NIL

Cultural: State/ University level

NIL

National level

NIL

International level

NIL

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	18 (SAF)	25,350
Financial support from government	297	----
Financial support from other sources	215	----
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

- 1. The students grew more than 500 plants in collaborate with Metray Welfare Institution.**
- 2. The occasion of Flag Day the students hoisted flag on multiple residence and official buildings.**
- 3. Organised a rally to promote the idea of saving girl child.**
- 4. Organised cleaning campaign in accordance with Prime-minister's call for Sanitation Campaign.**
- 5. NSS and NCC organized a blood donation camp with the co-operation of Santokba Durlabhji Memorial Hospital, Jaipur in which 70 units of blood was donated by the students and staff members.**
- 6. Free camp was organised for girls for thelasmia testing.**

5.13 Major grievances of students (if any) redressed:

NIL

Criterion – VI : Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To provide academic excellence with an interdisciplinary approach and transform students into skilful and creative human resource through meaningful and skilful way of learning.

6.2 Does the Institution has a management Information System

Meetings are held at regular intervals between Management and Staff members.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

N.A. (Being an affiliated college it follows curriculum as designed by the affiliating University i.e. University of Rajasthan, Jaipur.)

6.3.2 Teaching and Learning

Regular blackboard teaching beside ICT and extension lectures.

6.3.3 Examination and Evaluation

Class test and term test

6.3.4 Research and Development

Various faculty members are engaged in MRP projects sanctioned by UGC. Beside staff members are promoted to pursue their research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

We have rich library and ICT enabled lab. Our sports and laboratory infrastructure are also well equipped.

6.3.6 Human Resource Management

NIL

6.3.7 Faculty and Staff recruitment

Through selection board comprising Management members, Principal and subject experts.

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

Merit basis.

6.4 Welfare schemes for

Teaching	Complete Tuition fee exempted for their wards.
Non teaching	Complete Tuition fee exempted for their wards.
Students	Many scholarships are provided through college assistance.

6.5 Total corpus fund generated

?

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Govt. of Raj.	Yes	Principal
Administrative	Yes	Govt. of Raj.	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days? **N/A**

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

We have a student's Alumni Association in our college which incorporates valuable suggestions and support to promote the institution.

6.12 Activities and support from the Parent – Teacher Association

Parents – Teacher Meeting is held in the college every year.

6.13 Development programmes for support staff

College organizes extension lectures.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation and campus cleaning looked after by NSS and NCC volunteers.

Criterion – VII : Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

**Compliance of uniform dress code for the students.
CCTV Cameras installed in the college building to maintain proper discipline.
Students are motivated to make their presentations in the classrooms.**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- 1. Research papers will be contributed in various streams.**
- 2. To provide financial aid to economically weaker students.**
- 3. More equipment to be purchased for enriching Zoology lab to provide quality education to M.Sc. students.**
- 4. Computerization of Library and Clerical office to be upgraded and continued.**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1. Uniform dress code for the students.**
- 2. Extension lectures are organized at regular intervals.**

7.4 Contribution to environmental awareness / protection

500 Plants have been planted with help of NSS volunteer during the year and cleanliness of the campus is promoted by their support.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

NIL

Plans of institution for next year

1. To provide maximum teaching through ICT.
2. To promote teaching staff for involving more in research work and thereby improve their future academic Prospects.
3. To promote presentations or research papers in various streams.
4. To continue providing financial aid to economically weaker and outstanding sports students.
5. To introduce two new Departments – M.Sc. (Mathematics) and M.A. (Political Science)

*Name: Dr. Rana Pratap Singh
(Coordinator, IQAC)*

*Name: Dr. Nagender Singh Nathawat
(Principal)*

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
